

Titus County Training & Travel Authorization Form

Person requesting training: Lou Ann Rollins
 Job Title: County Agent
 Date of request: (Must be 30 days prior to training) 1/15/14

1. Title of conference, seminar or training: Cost Region FCS Prof. Dev Summit
2. Destination/location of training: Nacogdoches
3. Is training mandatory yes or optional _____?
4. Dates of training: 2/19 to 2/21
5. Dates of actual travel: 2/18 to 2/21
6. Cost of Registration: \$ 50.00
7. Total cost of meals (\$40.00 per day): \$ 120.00
8. Total cost of hotel/motel accommodations: \$ 21.86 Holiday Inn
9. Will you travel by carpooling or by your personal vehicle? personal vehicle
 If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: \$ 135.52 or the approximate total miles to be claimed 242 miles
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 517.38

I am on the planning committed + have to go the day before to set up.
 I will stay 3 nights (total) and sleep 2 nights with another agent.

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Lou Ann Rollins Date: 1/15/14

County Judge	Date
Commissioner, Precinct 1	Date
Commissioner, Precinct 2	Date
Commissioner, Precinct 3	Date
Commissioner, Precinct 4	Date

Dianne Court
1-27-2014

Titus County
Training & Travel Authorization Form

Person requesting training: Al Riddle

Job Title: Commissioner

Date of request: (Must be 30 days prior to training) November 13, 2013

1. Title of conference, seminar or training V. G. Young Institute's School for County Commissioners Courts
2. Destination/location of training College Station, Texas
3. Is training Mandatory Yes or optional ?
4. Dates of training: February 4, 2014 to February 6, 2014
5. Dates of actual travel: Feb 3 and Feb 6
6. Cost of Registration. \$195.00 (will receive an invoice)
7. Total cost of meals (\$40 per day): \$120.00 *Also add \$20 for 2-6 travel day + 20 = 140*
8. Total Cost of Hotel/Motel accommodations \$74.99 nightly (173.60 Estimated total)
9. Will you travel by carpooling or by your personal vehicle? Personal Vehicle
If carpooling, will the vehicle used be your personal vehicle?
10. Approximate total cost of travel: 268.77 or the approximate total miles to be claimed 475 x .56 = 266.00
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. 256.47 754.60

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: A. J. Riddle Date: 1-10-14

County Judge _____ Date _____

Commissioner, Precinct 1 _____ Date _____

Commissioner, Precinct 2 _____ Date _____

Commissioner, Precinct 3 _____ Date _____

Commissioner, Precinct 4 _____ Date _____

Titus County Training & Travel Authorization Form

Person requesting training: Sheryl Preddy
Job Title: Titus County Treasurer
Date of request (Must be 30 days prior to training): January 17, 2014

1. Title of conference, seminar, or training: 42nd Annual County Treasurers' Continuing Education Seminar
2. Destination/location of training: Austin, TX
3. Is training mandatory Yes or optional _____?
4. Dates of training: April 22, 2014 to April 24, 2014
5. Dates of actual travel: April 21, 2014 and April 24, 2014
6. Cost of Registration: \$180.00
7. Total cost of meals (\$40.00 per day): \$140.00
8. Total cost of hotel/motel accommodations: \$414.00
9. Will you travel by carpooling or by your personal vehicle? My personal vehicle
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: ~~\$343.52~~ or the approximate total miles to be claimed 608 x .56 = 340.48
11. Total approximate cost of training including attendance, meals, hotel accommodations, and Travel: ~~\$1,077.52~~ 1,074.48

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official:  Date: January 17, 2014

County Judge Date

Commissioner, Precinct 1 Date

Commissioner, Precinct 2 Date

Commissioner, Precinct 3 Date

Commissioner, Precinct 4 Date

Titus County
Training & Travel Authorization Form

Person requesting training: Kendra Gray

Job Title: Chief Deputy Clerk

Date of request: (Must be 30 days prior to training) 01-24-2014

1. Title of conference, seminar or training Texas College of Probate Judges
2. Destination/location of training Ft Worth
3. Is training Mandatory _____ or optional yes ?
4. Dates of training: March 12 to March 14
5. Dates of actual travel: March 12
6. Cost of Registration. \$375.00
7. Total cost of meals (\$40 per day): \$100.00 (1 travel day \$20.00)
8. Total Cost of Hotel/Motel accommodations \$250.70
9. Will you travel by carpooling or by your personal vehicle? personal
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: ~~167.76~~ or the approximate total miles to be claimed 296.40
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ ~~893.46~~ 891.68 my

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: *Dianne Norris* Date: 1-24-2014

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date